

# MULTAN ELECTRIC POWER COMPANY

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No. 5193-5212/Company Secy

Office of  
The Company Secretary

Dated: 26-8-21

1. Mr. Jalil-Ur-Rehman Tarin  
209-A, 27<sup>th</sup> Street,  
Off Khayaban-e-Roomi, DHA, Phase-8, Karachi.
2. Mr. Ikram-Ul-Haq  
Chief Executive Officer,  
MEPCO Multan.
3. Commodore Muhammad Siddiq (R),  
D-22, Street # 2, Navel Housing Scheme (NHS),  
Hilal Road, F11/1, Islamabad.
4. Sardar Naufil Mahmud,  
70-B, Sarfraz Rafiqi Road,  
Lahore Cantt 54810, Lahore.
5. Mr. Javed Iqbal Khan,  
Joint Secretary (Budget), Govt of Pakistan  
Finance Division Islamabad.
6. Mr. Ahmed Taimoor Nasir  
Joint Secretary (Transmission),  
Room No. 220 Ministry of Energy  
(Power Division), Islamabad.
7. Mr. Nauman Siddiqui,  
59-G Commercial, Phase-I,  
DHA, Lahore.
8. Muhammad Shafiq Ur Rahman  
214 - Pak Block, Allama Iqbal Town  
Lahore.
9. Malik Ahmad Jalal,  
12/4 Main Khayaban-e-Muhafiz,  
Phase-6, D.H.A, Karachi.
10. Mr. Arif Mansoor,  
1st Floor, Central Design Building,  
Old Anarkali, Lahore.
11. Muhammad Saleem Shah Bukhari,  
Bukhari & Company, 40-41-A,  
Ali Arcade, Multan.
12. Mr. Akhtar Hussain Qamar,  
Watan Builders, Old Sales Tax Building,  
Vehari Chowk, Multan.

**Sub:- MINUTES OF 175<sup>TH</sup> BOD MEETING HELD ON 13-08-2021.**

Enclosed please find herewith Minutes of 175<sup>th</sup> BOD Meeting held on 13.08.2021 (Friday) at 10:00 AM in Board's Meeting Room, MEPCO H/Q Khanewal Road Multan for information and necessary action please.

DA/as above

  
COMPANY SECRETARY MEPCO

Copy to:-

1. Finance Director, MEPCO Ltd Multan.
2. All D.Gs under MEPCO Ltd Multan.
3. All G.Ms under MEPCO Ltd Multan.
4. All Chief Engineers under MEPCO Ltd Multan.
5. The Manager (MM) & Procurement (Distn) MEPCO Multan.
6. The Manager (Transport) MEPCO Ltd Multan.
7. Deputy Manager (Civil) MEPCO Ltd Multan.
8. The Staff Officer to CEO MEPCO H/Q Multan.

# **MULTAN ELECTRIC POWER COMPANY**

## **MINUTES OF 175<sup>TH</sup> BOD MEETING, HELD ON 13.08.2021 (FRIDAY) AT 10:00 AM IN BOARD'S MEETING ROOM, MEPCO HEAD QUARTER KHANEWAL ROAD MULTAN.**

1.	Mr. Jalil-Ur-Rehman Tarin	Chairman
2.	Mr. Ikram-Ul-Haq	CEO/Director
3.	Commodore Muhammad Siddiq (R)	Director
4.	Sardar Naufil Mahmud	Director
5.	Mr. Nauman Siddiqui	Director
6.	Muhammad Saleem Shah Bukhari	Director
7.	Mr. Akhtar Hussain Qamar	Director
8.	Mr. Javed Iqbal Khan	Director (Through Video Link)
9.	Mr. Ahmed Taimoor Nasir	Director (Through Video Link)
10.	Muhammad Shafiq-Ur-Rahman	Director (Through Video Link)
11.	Malik Ahmad Jalal	Director (Through Video Link)
12.	Mr. Arif Mansoor	Director (Through Video Link)
13.	Mr. Sajid Yaqoob	Company Secretary

### **Following MEPCO officers attended the Meeting on call.**

1.	Mr. Ali Muhammad	Finance Director
2.	Mr. Nasar Hayat Maken	D.G (HR & Admin)
3.	Mr. Noor Ahmed Somroo	Chief Engineer (Dev.) PMU
4.	Engr. Itrat Hussain	Chief Strategic Planner
5.	Engr. Imran Mahmood	Director (Proc.) Dist.

Meeting started under the Chairmanship of Mr. Jalil-Ur-Rehman Tarin. The Chair noted the quorum to be in order. Proceedings commenced with recitation of Verses from the Holy **Quran** by Mr. Sajid Yaqoob. The Members and key management personnel declared that they are not directly or indirectly, concerned/interested in any contract or arrangement being considered in this Board meeting.

*Following agenda items were presented to the Board, the resultant discussions and decisions of the BOD are narrated as under: -*

### **AGENDA ITEM NO. 1**

#### **Leave of absence of Honorable Members of BOD Meeting.**


The Chairman of Board of Directors noted that all the members are available.

### **AGENDA ITEM NO. 2**

#### **To consider and confirm the minutes of the 174<sup>th</sup> BOD Meeting held on 07.06.2021.**

Company Secretary apprised that the minutes of the 174<sup>th</sup> BOD Meeting held on 07.06.2021 dully endorsed by the Chairman BOD were circulated among all Board Members. The Chairman BOD invited the attention of Members for offering any reservation(s)/comments(s) regarding approval of the minutes.

Mr. Akhtar Hussain Qamar expressed his reservations regarding constitution of Board Committees with the remarks that;

- The Board Committees have been formed with conflicting objectives.
- Some members have been included in number of committees and certain members have been ignored.
- It appears that there is some mandate or design behind this and committees have been formed with some ulterior motives. 



- He doubted the integrity of some of the members with the remarks that certain members are working for their personal gains.
- He recorded his dissent and shown substantial lack of confidence in formation of Board's committees.
- He alleged that the excessive number of meetings are being held for earning Board attendance fees.
- Chairman being Chairman of HR & Nomination Committee as well as Chairman of the Board could be making decisions which are not in the interest of MEPCO.

The Chair opened discussion for rest of members. Members expressed their views regarding the remarks of Mr. Akhtar Hussain Qamar. All members unanimously condemned the narrative of Mr. Akhtar with the remarks that:-

- The Board was formed in two stages and nominations from civil society representatives were received after the first meeting.
- This exercise was completed by obtaining consent of members to serve on different committees before nomination of representative from Civil Society.
- The whole exercise was carried out in a very transparent manner and with the unanimous resolution of the members who were part of Board at that time.
- As a matter of fact, mostly members were opting out of Committees. However, Committees were formed keeping in view the individual expertise and skills of the members. The new members from Civil Society were included later on in different committees accordingly.
- All members unanimously termed the remarks of Mr. Akhtar Hussain Qamar as false accusation & in bad taste and against the norms of congenial Board proceedings.
- His remarks on any individual Director or group of Directors was found to be out of line with Corporate Governance standards.

During the course of discussion, one of members proposed that as per requirement of Corporate Governance Rules, 2017, all members need to disclose that they do not have any conflict of interest with business of Company nor they have any political affiliation. All members unanimously agreed with the proposal and directed Company Secretary to circulate a performa for signature of every member disclosing that he has not any conflict of interest and no political affiliation.


The Chair summed up the discussion with the remarks that:-

- He personally thanked every member especially nominees from Government i.e. Mr. Ahmed Taimoor Nasir and Mr. Javed Iqbal Khan for spending time for detailed deliberation upon every issue despite of their busy schedule.
- He expressed his gratitude to members and appreciated the working of members for their devotion, dedication and hard work to turn around Company's performance. He appreciated the contribution, level of involvement and attention with which members are participating in Board and Committee's meetings.
- He showed his satisfaction that number of Board's Committees is as per the requirement of company and they are doing their duties in the most efficient manner.

After due diligence, the members unanimously condemned and rejected the stance of Mr. Akhtar and resolved that status of committees will remain as they are until one of members of any Committee shows his disability to continue as member for some constraint.

The members resolved as follows.

### **Resolution**

**175-BOD-R1** With dissent of Mr. Akhtar Hussain Qamar as noted above, **RESOLVED** that the minutes of the 174<sup>th</sup> BOD Meeting held on 07.06.2021 be and is hereby confirmed as true record of the proceedings of the meeting. 



**175-BOD-R2** The members unanimously **RESOLVED** that status of Committees will remain as they are until one of members of any committee shows his disability to continue as member for some constraint.

**175-BOD-D1** **Directed** Company Secretary to circulate a declaration for signature of every member disclosing that he has not any conflict of interest and no political affiliation as per requirement of Code of Corporate Governance.

### **AGENDA ITEM NO. 3**

#### **To review the compliance status on the directions issued by BOD during its 174<sup>th</sup> meeting held on 07.06.2021.**

With the permission of Chair, Company Secretary submitted the compliance status received from management. The relevant HoDs apprised the members as follows.

a) Regarding 174-BOD-D1, DG (HR & Admin) apprised that compliance has been made as office order for cancellation of all attachments of line staff has been issued and a certificate in this regard has also been obtained from heads of offices. However, exemption has been given to staff attached in TRW. The members desired that compliance of office order should be physically verified by DG (HR & Admin) and certificates of all HoDs should be presented for Board's consideration.

#### **Status (Open)**

b) Regarding 174-BOD-D2, DG IT informed that 14 biometric devices have been installed at 10 different locations of MEPCO Head Quarter. The members directed DG (HR & Admin) to make necessary arrangements for migration of attendance system of Head Quarter to biometric and to start a pilot project for integration of Biometric devices with SAP system/network.

#### **Status (Open)**

c) Regarding 174-BOD-D3, DG (HR & Admin) informed that compliance of direction has been made and the matter is being presented at Agenda Item No. 8-a of this meeting. The members noted the response.


#### **Status (Closed)**

### **AGENDA ITEM NO. 4**

#### **To consider and confirm Circular Resolution No. 3 dated: 12.07.2021.**

With the permission of Chair, Company Secretary apprised the members that the matter regarding grant of honoraria / hardship allowance equal to one month running basic pay to all employees was presented to the Members of the Board, after considering the matter, the Board passed the below detailed Circular Resolution.

**“RESOLVED THAT** considering the request of D.G (HR & Admin) and recommendations of HR & Nomination Committee, approval regarding grant of honoraria / hardship allowance equal to one month running basic pay to all employees subject to fulfillment of following criteria is hereby accorded.

- a. It will be admissible to all employees (Regular / Contract / Deputation / Daily Wages) working on the payroll of MEPCO for six months or more on the date of issue of notification.
- b. Daily Wages employees must have originally been appointed at least one year back from issuance of order. They would be allowed Hardship Allowance equivalent to minimum of pay scale of their posts.
- c. The employees involved in acts of misconduct viz corruption, theft of electricity, embezzlement, fraud and unethical acts / gross misconduct etc. will not be entitled.
- d. The employees who are under any enquiry / investigation in the department as well as in NAB / FIA etc. will not be eligible. In case of exoneration from the charge, the employee will be entitled for Hardship Allowance. 



- e. The employees on extra ordinary leave or on deputation abroad will not be entitled.
- f. An employee penalized (major penalty) under E&D rules during last one year will not be entitled.
- g. Hardship Allowance be allowed to employees transferred to MEPCO and having less than six month stay subject to provision of certificate of previous company from where these employees have been transferred to the affect that these employees have not taken Hardship allowance from their previous company.
- h. Hardship allowance equal to 40% of the lump sum package be allowed to employees engaged on lump sum package.”

The members are requested to consider the above proposed resolution. The Board considered the case in detail and after due deliberation resolved as follows.

**Resolution**

**175-BOD-R3**      **RESOLVED** that Circulation No. 03/2021 Dated: 12.07.2021 be and is hereby approved and confirmed.

**AGENDA ITEM NO. 5**

**To consider and confirm Circular Resolution No. 4 dated: 29.07.2021.**

With the permission of Chair, Company Secretary apprised the members that the matter regarding procurement of 200,000 No. Static Single Phase Energy Meters was presented to the Members of the Board, after considering the matter, the Board passed the below detailed Circular Resolution.

“**RESOLVED THAT** considering the request of G.M (Technical) and recommendations of Procurement & Disposal Committee, approval for the procurement of 200,000 No. Static Single Phase Energy Meters @ Rs. 1082/- each without GST from M/s Micro Tech Industries, amounting to Rs. 216.4 million (excluding GST) against Tender No. 101/21 opened on 07.04.2021 is hereby accorded”.

The members are requested to consider the above proposed resolution. The Board considered the case in detail and after due deliberation resolved as follows.

**Resolution**

**175-BOD-R4**      **RESOLVED** that Circulation No. 04/2021 Dated: 29.07.2021 be and is hereby approved and confirmed.

**AGENDA ITEM NO. 6**


**To consider and confirm Circular Resolution No. 5 dated: 03.08.2021.**

With the permission of Chair, Company Secretary apprised the members that the matter regarding approval for the procurement of 400 No. 200 KVA Dist. Transformers was presented to the Members of the Board, after considering the matter, the Board passed the below detailed Circular Resolution.

“**RESOLVED** that considering the request of General Manager (Tech) and recommendations of Procurement & Disposal Committee of the Board, approval for the procurement of 400 No. 200 KVA Dist. Transformers @ Rs.539991/- each from M/s Grit Pvt Ltd amounting to Rs.215.966 million (excluding GST) against Tender No. 100/21 opened on 07.04.2021 is hereby accorded”.

The members are requested to consider the above proposed resolution.

Mr. Akhtar Hussain Qamar recorded his dissent with the remarks that "I own the decision of procurement evaluation committee but not agree with the decision of redressal committee i.e. against PPRA Rules. When a bidder submit his technical bid at the time of bid submission is to be considered by the bid opening committee on the basis of documents submitted no alterations or addition for that bid in later stage. 36-b(viii) The financial proposal of bid found technically non-responsive shall be returned un-opened to the respective bidders".

Rest of members agreed with the proposal and resolved to confirm the resolution. The members resolved as follows. 



### Resolution

**175-BOD-R5** With majority of 11-1, **RESOLVED** that Circulation No. 05/2021 Dated: 03.08.2021 be and is hereby approved and confirmed.

### AGENDA ITEM NO. 7

#### To consider and confirm Circular Resolution No. 6 dated: 04.08.2021.

With permission of Chair, the agenda was presented by the Company Secretary, He informed the Board that the matter regarding approval for repatriation of MEPCO officers was presented to the Members of the Board, after considering the matter, the Board passed the below detailed Circular Resolution.

**“RESOLVED** that considering the judgment of Lahore High Court in Writ Petition No. 10371 of 2014 and after detailed deliberation, MEPCO Board of Directors has accorded approval of the following: -

1. All officers posted in MEPCO by PEPCO on promotion or otherwise from other DISCOs may immediately be relieved to join their parent DISCOs.
2. Other DISCOs, where the officers of MEPCO are posted by PEPCO on promotion or otherwise may be requested to relieve them to report in MEPCO.
3. HR Department is directed to prepare seniority list of officers of MEPCO out of integrated seniority list maintained by PEPCO strictly according to law, rules and policies and put up for approval of the BoD.”

The members are requested to consider the above proposed resolution. The Board considered the case in detail and after due deliberation resolved as follows.

### Resolution

**175-BOD-R6** **RESOLVED** that Circulation No. 06/2021 Dated: 04.08.2021 be and is hereby approved and confirmed.

### AGENDA ITEM NO. 8

#### **Matters relating to HR & Nomination Committee.**


- a. **Approval for splitting of existing post of Manager (Transport & Security) into the posts of Director (Transport) & Director (Security & Vigilance) along with publication of advertisement for the post of Director (Security & Vigilance).**

With the permission of the Chair, agenda was presented by D.G (HR & Admin). He apprised the Board that matter regarding splitting of existing post of Manager (Transport & Security) into the posts of Director (Transport) & Director (Security & Vigilance) along with publication of advertisement for the post of Director (Security & Vigilance) was presented to HR & Nomination Committee and the Committee has recommended the case to Board for its approval.

The members deliberated upon the issue and after due consideration endorsed the recommendations of HR & Nomination Committee. The members resolved as follows.

### Resolution

**175-BOD-R7** **RESOLVED** that considering the request of D.G (HR & Admin) and recommendations of HR & Nomination Committee of the Board, approval for the following is hereby accorded: -

1. Splitting of the existing post of Manager (Transport & Security) into posts of Director (Transport) with its staff and creation of post of Director (Security & Vigilance) along with creation of staff / posts of 01 No. Steno-I / APS, 01 No. Driver & 01 No. Naib Qasid with Director (Security & Vigilance). 

2. Publication of the advertisement for the post of Director (Security & Vigilance) MEPCO (on contract basis) in the interest of the company.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working papers represent all facts of the case.
- b) All legal and codal formalities have been complied with,
- c) There is no conflict of interest of any officer of the MEPCO.
- d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
- e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.

**b. Approval for creation and recruitment of post of Chief Internal Auditor in MEPCO.**

With the permission of the Chair, agenda was presented by D. G (HR&Admin). He intimated the Board that matter regarding creation and recruitment of post of Chief Internal Auditor in MEPCO along with publication of advertisement for the post of Chief Internal Auditor was presented to HR & Nomination Committee and the Committee has recommended the case to Board for its approval.

The members deliberated upon the issue and after due consideration endorsed the recommendations of HR & Nomination Committee. The members resolved as follows.

**Resolution**

**175-BOD-R8**


**RESOLVED** that considering the request of D.G (HR & Admin), and recommendations of HR & Nomination Committee of the Board, approval for creation of post of Chief Internal Auditor (BPS-20) in MEPCO and initiation of the recruitment process for hiring of Chief Internal Auditor (BPS-20) (on contract basis) in MEPCO by publishing advertisement in daily newspapers is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working papers represent all facts of the case.
- b) All legal and codal formalities have been complied with,
- c) There is no conflict of interest of any officer of the MEPCO.
- d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
- e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.

**c. Approval for creation and recruitment of post of Chief Financial Officer.**

With the permission of the Chair, agenda was presented by D.G (HR & Admin) apprising the Board that matter regarding creation and recruitment of post of Chief Financial Officer in MEPCO along with publication of advertisement for the post of Chief Financial Officer was presented to HR & Nomination Committee and the Committee has recommended the case to Board for its approval.

He further apprised that matter regarding publication of advertisement for the post of HR & Admin Director (on contract basis) was also presented to HR & Nomination Committee and the Committee has recommended the case to Board for its approval. 



The members deliberated upon the issue and after due consideration endorsed the recommendations of HR & Nomination Committee. The members resolved as follows.

**Resolution**

- 175-BOD-R9** **RESOLVED** that considering the request of D.G (HR & Admin) and recommendations of HR & Nomination Committee of the Board, approval for creation of post of Chief Financial Officer (on contract basis) in MEPCO and initiation of the recruitment process for hiring of Chief Financial Officer in MEPCO by publishing advertisement in daily newspapers is hereby accorded. The resolution is based on the following confirmations by the management of MEPCO.
- a) No material information has been withheld and the working papers represent all facts of the case.
  - b) All legal and codal formalities have been complied with,
  - c) There is no conflict of interest of any officer of the MEPCO.
  - d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
  - e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.


**Resolution**

- 175-BOD-R10** **RESOLVED** that considering the request of D.G (HR & Admin), and recommendations of HR & Nomination Committee of the Board, approval for initiation of the recruitment process for hiring of HR & Admin Director (on contract basis) in MEPCO by publishing advertisement in daily newspaper is hereby accorded. The resolution is based on the following confirmations by the management of MEPCO.
- a) No material information has been withheld and the working papers represent all facts of the case.
  - b) All legal and codal formalities have been complied with,
  - c) There is no conflict of interest of any officer of the MEPCO.
  - d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
  - e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.

**d. Approval for recruitment of Director (Legal).**

With the permission of the Chair, agenda was presented by D.G (HR & Admin). He apprised the Board that matter regarding recruitment of post of Director (Legal) in MEPCO along with publication of advertisement for the post of Director (Legal) was presented to HR & Nomination Committee and the Committee has recommended the case to Board for its approval.

He further apprised that matter regarding creation of post of Chief Information & Technological Officer (on contract basis) along with publication of advertisement for the post of Chief Information & Technological Officer (on contract basis) was also presented to HR & Nomination Committee and the Committee has recommended the case to Board for its approval.

The members deliberated upon the issue and after due consideration endorsed the recommendations of HR & Nomination Committee. The members resolved as follows. 



## Resolution

**175-BOD-R11** **RESOLVED** that considering the request of D.G (HR & Admin) and recommendations of HR & Nomination Committee of the Board, approval for initiation of the recruitment process for hiring of Manager (Legal) (on contract basis) in MEPCO by publishing advertisement in daily newspapers is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working papers represent all facts of the case.
- b) All legal and codal formalities have been complied with,
- c) There is no conflict of interest of any officer of the MEPCO.
- d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
- e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.

## Resolution

**175-BOD-R12** **RESOLVED** that considering the request of D.G (HR & Admin), and recommendations of HR & Nomination Committee of the Board, approval for creation of post of Chief Information & Technological Officer (on contract basis) in MEPCO and initiation of the recruitment process for hiring of Chief Information & Technological Officer (on contract basis) in MEPCO by publishing advertisement in daily newspapers is hereby accorded.


The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working papers represent all facts of the case.
- b) All legal and codal formalities have been complied with,
- c) There is no conflict of interest of any officer of the MEPCO.
- d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
- e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.

### **e. Approval for recruitment of Junior Engineers in MEPCO.**

With the permission of the Chair, agenda was presented by D.G (HR & Admin). He intimated the Board that matter regarding recruitment of 52 No. Junior Engineers under direct quota in MEPCO (on contract basis) along with initiation of the recruitment process through publishing expression of interest to invite the applications from Testing Agency to conduct screening & written test for recruitment of different categories of officers / officials in MEPCO was presented to HR & Nomination Committee and the Committee has recommended the case to Board for its approval.

He further apprised that matter regarding paid internships to the trainees having qualification ACCA, ICAP, ICAEW, CIMA for the initial period of 1-Year along with publication of advertisement for paid internships was also presented to HR & Nomination Committee and the Committee has recommended the case to Board for its approval.

The members deliberated upon the issue and after due consideration endorsed the recommendations of HR & Nomination Committee. The members resolved as follows. 



## Resolution

**175-BOD-R13**

**RESOLVED** that considering the request of D.G (HR &Admn), and recommendations of HR & Nomination Committee of the Board, approval for recruitment of 52 Nos. Jr. Engineers (on contract basis) under direct quota and initiation of the recruitment process through publishing expression of interest to invite the applications from Testing Agency to conduct screening & written test for recruitment of different categories of officers / officials in MEPCO is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working papers represent all facts of the case.
- b) All legal and codal formalities have been complied with,
- c) There is no conflict of interest of any officer of the MEPCO.
- d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
- e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.

## Resolution

**175-BOD-R14**

**RESOLVED** that considering the request of D.G (HR &Admin), and recommendations of HR & Nomination Committee of the Board, approval for paid internships to the trainees having qualification ACCA, ICAP, ICAEW, CIMA for the initial period of 1-Year as proposed is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working papers represent all facts of the case.
- b) All legal and codal formalities have been complied with,
- c) There is no conflict of interest of any officer of the MEPCO.
- d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
- e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.

### **f. Approval for absorption of Mst. Sehrish Yameen, Jr. Clerk, in MEPCO.**

With the permission of the Chair, agenda was presented by D.G (HR &Admin) apprising the Board that matter regarding permanent absorption of Mst. Sehrish Yasmin, Jr. Clerk from Ministry of National Health Services, Regulations & Coordination (NHEPRN) Islamabad to MEPCO against vacant post in the light of NOC issued by her parent department i.e. Ministry of National Health Services, Regulations & Coordination (NHEPRN) Islamabad as a special case was presented to HR & Nomination Committee and the Committee has recommended the case to Board for its approval.

The members deliberated upon the issue and after due consideration endorsed the recommendations of HR & Nomination Committee. The members resolved as follows.

## Resolution

**175-BOD-R15**

**RESOLVED** that considering the request of D.G (HR &Admin), and recommendations of HR & Nomination Committee of the Board, approval for permanent absorption of Mst. Sehrish Yasmin, Jr. Clerk from Ministry of



National Health Services, Regulations & Coordination (NHEPRN) Islamabad to MEPCO against vacant post in the light of NOC issued by her parent department i.e. Ministry of National Health Services, Regulations & Coordination (NHEPRN) Islamabad as a special case is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working papers represent all facts of the case.
- b) All legal and codal formalities have been complied with,
- c) There is no conflict of interest of any officer of the MEPCO.
- d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
- e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.

**g. Approval for Time Scale Up-gradation of the officers from BPS-17 to BPS-18.**

With the permission of the Chair, agenda was presented by D.G (HR & Admn). He informed the Board that matter regarding constitution of Selection Board to decide time scale Up-gradation cases on merit was presented to HR & Nomination Committee and the Committee has recommended the case to Board for its approval.

The members deliberated upon the issue and after due consideration endorsed the recommendations of HR & Nomination Committee. The members resolved as follows.

**Resolution**

**175-BOD-R16 RESOLVED** that considering the request of D.G (HR & Admin) and recommendations of HR & Nomination Committee of the Board, approval for constitution of Selection Board to decide time scale Up-gradation cases on merit is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working papers represent all facts of the case.
- b) All legal and codal formalities have been complied with,
- c) There is no conflict of interest of any officer of the MEPCO.
- d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
- e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.

**AGENDA ITEM NO. 9**

**Matters relating to Procurement & Disposal Committee.**

**a. Approval of tentative procurement plan for F.Y. 2021-2022 for reclamation of 11700 nos. transformers to the extent of Rs. 613.721 Million in respect of transformer reclamation workshop under MEPCO.**

With the permission of the Chair, agenda was presented by General Manager (Op). He apprised the Board that matter regarding tentative procurement plan for F.Y. 2021-2022 for reclamation of 11700 No. transformers to the extent of Rs. 613.721 million in respect of transformer reclamation workshop under MEPCO was presented to Procurement and Disposal Committee and the Committee has recommended the case for Board's approval.



The members deliberated upon the issue and after due consideration endorsed the recommendations of Procurement & Disposal Committee. The members resolved as follows.

**Resolution**

**175-BOD-R17** **RESOLVED** that considering the request of General Manager (Op), and recommendations of Procurement & Disposal Committee of the Board, approval for the Annual Tentative Procurement Plan for the F.Y 2021-2022 amounting to Rs. 613.721 million required for Transformers Reclamation Workshops under MEPCO for Reclamation of 11700 Nos. transformers is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working papers represent all facts of the case.
- b) All legal and codal formalities have been complied with,
- c) There is no conflict of interest of any officer of the MEPCO.
- d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
- e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.

**b. Approval of procurement plan for Distribution Material.**

With the permission of the Chair, agenda was presented by General Manager (Tech). He intimated the Board that matter regarding Annual Tentative Procurement Plan of F.Y 2021-22 amounting to Rs. 12502.37 million including distribution material, T&P Items, Transport, D.G (I.T), replacement of 200000 No. electromechanical meters and AMR roll out was presented to Procurement and Disposal Committee and the Committee has recommended the case for Board's approval.

The members deliberated upon the issue and after due consideration endorsed the recommendations of Procurement & Disposal Committee. The members resolved as follows.

**Resolution**

**175-BOD-R18** **RESOLVED** that considering the request of General Manager (Tech) and recommendations of Procurement & Disposal Committee of the Board, approval for the Annual Tentative Procurement Plan of F.Y 2021-22 amounting to Rs. 12502.37 million including distribution material, T&P Items, Transport, D.G (I.T), replacement of 200000 No. electromechanical meters and AMR roll out is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working papers represent all facts of the case.
- b) All legal and codal formalities have been complied with,
- c) There is no conflict of interest of any officer of the MEPCO.
- d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
- e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.





c. **Approval of tentative procurement plan for F.Y. 2021-22 for procurement of Grid Station & Transmission Line Material required by GSC and GSO formations under MEPCO's own Resources, deposit and approval of budget for the material already procured / under process against budget for F.Y. 2021-22.**

With the permission of the Chair, agenda was presented by Chief Engineer (Dev). He informed the Board that matter regarding procurement plan for F.Y. 2021-22 amounting to Rs. 3450 million for procurement of Grid Station & Transmission Line Material required by GSC and GSO formations under MEPCO's own Resources, deposit works and approval of budget for the material already procured / under process against budget including civil works was presented to Procurement and Disposal Committee and the Committee has recommended the case for Board's approval.

The members deliberated upon the issue and after due consideration endorsed the recommendations of Procurement & Disposal Committee. The members resolved as follows.

**Resolution**

**175-BOD-R19** **RESOLVED** that considering the request of Chief Engineer (Dev) PMU, and recommendations of Procurement & Disposal Committee of the Board, approval of procurement plan for F.Y. 2021-22 amounting to Rs. 3450 million for procurement of Grid Station & Transmission Line Material required by GSC and GSO formations under MEPCO's own Resources, deposit works and approval of budget for the material already procured / under process against budget including civil works is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working papers represent all facts of the case.
- b) All legal and codal formalities have been complied with,
- c) There is no conflict of interest of any officer of the MEPCO.
- d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
- e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.

d. **Approval for electrical & civil estimate of 132-KV D/C transmission line from Zhenfa power house to 132-KV grid station Chaubara (lynx conductor with rail spotting).**

With the permission of the Chair, agenda was presented by Chief Engineer (Dev). He informed the Board that matter regarding tentative estimate amounting to Rs. 107,642,398/- for electrical & civil estimate of 132-KV D/C transmission line from Zhenfa power house to 132-KV grid station Chaubara (lynx conductor with rail spotting) was presented to Procurement and Disposal Committee and the Committee has recommended the case for Board's approval.

The members deliberated upon the issue and after due consideration endorsed the recommendations of Procurement & Disposal Committee. The members resolved as follows.

**Resolution**

**175-BOD-R20** **RESOLVED** that considering the request of Chief Engineer (Dev) PMU, and recommendations of Procurement & Disposal Committee of the Board, administrative approval of the tentative estimate amounting to Rs. 107,642,398/- for electrical & civil estimate of 132-KV D/C transmission line from Zhenfa power house to 132-KV grid station Chaubara (lynx conductor with rail spotting) is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working papers represent all facts of the case.
- b) All legal and codal formalities have been complied with.





- c) There is no conflict of interest of any officer of the MEPCO.
  - d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
  - e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.
- e. **Approval for grant of extension in contract period in respect of M/S Pasban Security Services (Pvt) Ltd for provision of 921 No. outsourced security guards.**

With the permission of the Chair, agenda was presented by D.G (HR & Admin). He apprised the Board that matter regarding extension of contract agreement of M/s Pasban Security Services for 2 months w.e.f 01.07.2021 to 31.08.2021 for provision of 921 No. outsourced security guards was presented to Procurement and Disposal Committee and the Committee has recommended the case for Board's approval.

The members deliberated upon the issue and after due consideration endorsed the recommendations of Procurement & Disposal Committee. The members resolved as follows.

**Resolution**

**175-BOD-R21 RESOLVED** that considering the request of D.G (HR & Admin), and recommendations of Procurement & Disposal Committee of the Board, approval for extension of contract agreement of M/s Pasban Security Services up to 31.10.2021 is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working papers represent all facts of the case.
- b) All legal and codal formalities have been complied with,
- c) There is no conflict of interest of any officer of the MEPCO.
- d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
- e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.

**AGENDA ITEM NO. 10**

**Matters relating to Audit & Finance Committee.**

**a. Approval of MEPCO Corporate Budget for F.Y. 2021-22.**

With the permission of the Chair, agenda was presented by Finance Director. He informed the Board that MEPCO Corporate Budget for Operating and Capital Expenditure for F.Y. 2021-22 has been prepared and was presented to the Audit & Finance Committee of MEPCO BoD and Audit & Finance Committee has recommended to the Board for its approval of the proposed Corporate Budget of MEPCO for F.Y. 2021-22 comprising Operating Expenses Rs. 353,940 (M) and Capital Expenditure Rs.19,048 (M) and to authorize the Finance Director for distribution of budgets to all accounting units / formations.

Upon query of one of members, the Finance Director gave briefing over key operational assumptions of the budget, informing that growth in unit sold, peak demand, and unit purchased are estimated to be 3.30%, based on the historical trend. The Finance Director further apprised that management has set target line loss for the upcoming financial year as 14.75%.

The FD presented the summary of the budget broadly categorized as "OPEX" amounting to Rs. 34,813 million and "CAPEX" amounting to Rs. 19,048 million. He also presented the projected profit or loss statement, balance sheet and cash flow statement. He informed the members that



A&F Committee had recommended allocation of Rs. 1135 million for AMI/AMR but on request of management, Rs. 247 million have been allocated for replacement of 200000 electromechanical meters and rest of Rs. 888 million have been allocated for AMI/AMR. He requested the members to accord approval for proposed re-appropriation. After due consideration members acceded the request.

The members after due consideration endorsed the recommendations of Audit & Finance Committee. The members resolved as follows.

### **Resolution**

**175-BOD-R22 RESOLVED** that considering the request of Finance Director, and recommendations of Audit & Finance Committee of the Board, approval of the proposed Corporate Budget of MEPCO for F.Y. 2021-22 comprising Operating Expenses Rs.353,940 (M) and Capital Expenditure Rs.19,048 (M) is hereby accorded.

**Further RESOLVED** that Finance Director is authorized for distribution of budgets to all accounting units / formations.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working papers represent all facts of the case.
- b) All legal and codal formalities have been complied with,
- c) There is no conflict of interest of any officer of the MEPCO.
- d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
- e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.

### **b. Approval of un-audited quarterly accounts for FY 2020-21.**

#### **1. 1<sup>st</sup> Quarter**

#### **2. 2<sup>nd</sup> Quarter**

#### **3. 3<sup>rd</sup> Quarter**


With the permission of the Chair, agenda was presented by Finance Director apprising the Board that matter regarding that under Rule-10 of Code of Corporate Governance Rules-2013, every public sector company is required to present its quarterly accounts before BOD. MEPCO has prepared 1<sup>st</sup> Qtr, 2<sup>nd</sup> Qtr & 3<sup>rd</sup> Qtr Accounts for the F.Y 2020-21 and were presented to Audit and Finance Committee of Board and Audit & Finance Committee has recommended approval of Company's Un-Audited Accounts of 1<sup>st</sup> Qtr, 2<sup>nd</sup> Qtr & 3<sup>rd</sup> Qtr for F.Y 2020-21.

The members deliberated upon the issue and after due consideration endorsed the recommendations of Audit & Finance Committee. The members resolved as follows.

### **Resolution**

**175-BOD-R23 RESOLVED** that considering the request of Finance Director, and recommendations of Audit & Finance Committee of the Board, approval of Company's Un-Audited Accounts of 1<sup>st</sup> Qtr, 2<sup>nd</sup> Qtr & 3<sup>rd</sup> Qtr for F.Y 2020-21 is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working papers represent all facts of the case.
- b) All legal and codal formalities have been complied with, 

- c) There is no conflict of interest of any officer of the MEPCO.
- d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
- e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.

**c. Approval for engagement of tax consultation for Income Tax, Sales Tax, & PST compliance with advisory services for Tax Year-2022 (F.Y 2021-22).**

With the permission of the Chair, agenda was presented by Finance Director. He informed the Board that MEPCO has a series of complex Income Tax, Sales Tax and PST issues with FBR and PRA arising from time to time. In order to handle the Company Income Tax, Sales Tax & PST matters efficiently and safely, continuous services of a professional Chartered Accountant Firm are acquired by MEPCO from time to time. During F.Y 2019-20, MEPCO hired the services of M/S Deloitte YousufAdil, Chartered Accountants being lowest bidder after open competitive bidding process @ Rs. 225,000/Per Month with the approval of MEPCO BOD. The services of the said firm were extended for a period of one year till F.Y 2020-21, with the approval of MEPCO BOD on same terms & condition. The engagement period of M/S Deloitte, YousufAdil Chartered Accountants is going to be expired on June 30<sup>th</sup> 2021.

He further informed that the matter regarding engagement of M/S YousufAdil, Chartered Accountant as Tax Consultant of MEPCO on existing terms & conditions @ Rs. 225,000 per month professional fee (Rs. 2,700,000 per annum) plus out of pocket expenses on actual basis for further one year i.e. 01-07-2021 to 30-06-2022 (F.Y 2021-22) was presented to Audit and Finance Committee of Board and the Committee has recommended the case for Board's approval.

The members deliberated upon the issue and after due consideration endorsed the recommendations of Audit & Finance Committee. The members resolved as follows.


**Resolution**

**175-BOD-R24 RESOLVED** that considering the request of Finance Director, and recommendations of Audit & Finance Committee of the Board, approval regarding engagement of M/S YousufAdil, Chartered Accountants as Tax Consultant of MEPCO on existing terms & conditions @ Rs. 225,000 per month professional fee (Rs. 2,700,000 per annum) plus out of pocket expenses on actual basis for further one year i.e. 01-07-2021 to 30-06-2022 (F.Y 2021-22) is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working papers represent all facts of the case.
- b) All legal and codal formalities have been complied with,
- c) There is no conflict of interest of any officer of the MEPCO.
- d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
- e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.

**d. Approval of Annual Audit Plan for 2020-21 to be carried out in 2021-22.**

With the permission of the Chair, agenda was presented by Manager Internal Audit. He apprised the Board that matter regarding Annual Audit Plan for 2020-21 (to be carried out during 2021-22) was presented to Audit and Finance Committee and the Committee has recommended the plan for Board's approval. 



The members deliberated upon the issue and after due consideration endorsed the recommendations of Audit & Finance Committee. The members resolved as follows.

### **Resolution**

**175-BOD-R25** **RESOLVED** that considering the request of Manager Internal Audit, and recommendations of Audit & Finance Committee of the Board, approval of the Annual Audit Plan for 2020-21 to be carried out in 2021-22 is hereby accorded. The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working papers represent all facts of the case.
- b) All legal and codal formalities have been complied with,
- c) There is no conflict of interest of any officer of the MEPCO.
- d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board and Directors, MEPCO.
- e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.

### **AGENDA ITEM NO. 11**

**Matters relating to Strategy & Risk Management Committee.**

**a. Administrative approval for the proposal for bifurcation and rehabilitation of 11KV feeders (11 Nos.) under Account Head "Energy Loss Reduction (ELR)".**


With the permission of the Chair, agenda was presented by Chief Strategic Planner. He apprised the Board that matter regarding proposals for Bifurcation and Rehabilitation of 11 Nos. of 11 KV Feeders under account head "ELR" involving amount of Rs. 413.462 Million was presented to Strategy and Risk Management Committee of Board and Committee has recommended the case for Board's approval.

The members deliberated upon the issue and after due consideration endorsed the recommendations of Strategy & Risk Management Committee. The members resolved as follows.

### **Resolution**

**175-BOD-R26** **RESOLVED** that considering the request of Chief Strategic Planner, and recommendations of Strategy & Risk Management Committee of the Board, administrative approval of the said proposals for Bifurcation and Rehabilitation of 11 Nos. of 11 KV Feeders under account head "ELR" involving amount of Rs. 413.462 million is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working paper represents all facts of the case.
- b) All legal and codal formalities have been complied with.
- c) That there is no conflict of interest of any member/Officer of the MEPCO.
- d) There is no violation of SOPs of MEPCO for environmental and social safeguard.
- e) Certified that the case has been checked by the sponsoring officer and is complete in all respect for consideration of Board of Directors, MEPCO.
- f) The proposal is technically & economically feasible.
- g) The budget required for execution of above mentioned proposals has been approved by the Board. 

- h) Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the Consequences.

## **AGENDA ITEM NO. 12**

**Any other point with the permission of the Chair.**

**a. To consider the following proposals:**

- 1. Performance Evaluation Authority Matrix for BPS-19&20.**
- 2. Competent Authority for taking disciplinary actions against BPS-19&20.**
- 3. Transfer & Posting Authority Matrix for BPS-19&20.**

With the permission of the Chair, agenda was presented by Company Secretary. He intimated the Board that during the devolution process, PEPCO has vested administrative powers of BPS-19 & 20 to Board of Directors. These matters will now be dealt company level.

The members were apprised that the Authority Matrix for performance evaluation, taking disciplinary actions and Transfer & Posting for BPS-19 & 20 was presented to HR & Nomination Committee of Board and the Committee recommended the matter for Board's approval.

The members deliberated upon the proposed Authority Matrix and after due consideration resolved as follows.

### **Resolution**

**175-BOD-R27 RESOLVED** that considering the recommendations of HR & Nomination Committee of Board, approval for proposed Authority Matrix for performance evaluation, taking disciplinary actions and Transfer & Posting for BPS-19 & 20 is hereby accorded.

**b. To consider the proposed posting of MEPCO officers repatriated from other DISCOs.**

With the permission of the Chair, agenda was presented by CEO. He apprised the Board that BPS-19 & 20 officers are joining MEPCO after repatriation process and these officers are required to be posted against different posts. He submitted his proposal for posting of different officers.

The members discussed the matter at length and after due consideration resolved as follows.

### **Resolution**

**175-BOD-R28 RESOLVED** that considering the request of CEO, approval for proposal for Transfer & Posting of BPS-19 & 20 is hereby accorded.


**c. Approval of Tender No. MEPCO-GSC/37 (2020-21): Construction of residential colony including allied facilities at 132 KV grid station Fatima Jinnah Town Multan (Deposit Work).**

With the permission of the Chair, agenda was presented by Chief Engineer (Dev). He intimated the Board that matter regarding award of contract to the lowest evaluated responsive bidder i.e. M/S IH Malik & Co. (Pvt.) Ltd Multan amounting to Rs. 46,660,683/- (including 5% PST) for Construction of residential colony including allied facilities at 132 KV grid station Fatima Jinnah Town Multan (Deposit Work) was presented to Procurement and Disposal Committee and the Committee has recommended the case for Board's approval.

The members deliberated upon the issue and after due consideration endorsed the recommendations of Procurement & Disposal Committee. The members resolved as follows.

### **Resolution**

**175-BOD-R29 RESOLVED** that considering the request of Chief Engineer (Dev), and recommendations of Procurement & Disposal Committee of the Board, approval of the tender and award of contract to the lowest evaluated responsive bidder i.e. M/S IH Malik & Co. (Pvt.) Ltd Multan amounting to Rs. 46,660,683/- (including 5% PST) in favour of subjected deposit work is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO. 



- a. No material information has been withheld and the working paper represents all facts of the case.
- b. All legal and codal formalities have been complied with.
- c. That there is no conflict of interest of any member/Officer of the MEPCO.
- d. MEPCO has complied with the PPRA rules and procedures related to such procurement.
- e. Technical and financial evaluation of the bid submitted for the said procurement have been carried out correctly on the basis of true facts of each bid submitted by the bidders.
- f. Previously, there is no issue on supplier side from which this procurement is being made.
- g. There is no violation of SOPs of MEPCO for environmental and social safeguard.
- h. The procurement will be in accordance with the approved financial budget and procurement plan.
- i. Certified that the case has been checked by the sponsoring officer and is complete in all respect for consideration of Board of Directors, MEPCO.
- j. The recommendations of Bid Evaluation Committee are unconditional and no grievances have been received from any Bidder.
- k. Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

**d. Approval of tentative estimate for the construction of new 132KV SDT transmission line on ACSR rail from 132KV grid station Noor Pur – 132KV grid station Pakpattan.**

Before start of formal presentation of the case by sponsoring director, one of the members reiterated his stance conveyed to management during meeting of Procurement & Disposal Committee that a complete project scheduling should be completed before seeking administrative approval from the competent authority. He emphasized that management should present completion plan regarding start and completion date of the project, acquisition of land, civil works involved, total cost of project etc. It has been noticed time and again that there are certain issues which have been faced after the start of different projects because proper planning of project is not carried out before start of the project. As a result, the projects are delayed and total project cost also escalates remarkably. He proposed that no administrative approval is given without presentation of complete implementation plan of the project. All members agreed with the proposal and directed the management to present complete implementation plan of the project in future and reiterated that no approval will be given without implementation plan of the project.


The members resolved as follows.

**Direction**

**175-BOD-D2** Directed management to present complete implementation plan of each project while presenting the cases which involve administrative approval of Board and no case will be presented to Board / its Committees without implementation plan / project schedule.

**e. To consider the recommendations of Health, Safety and Environment Committee of the following:**

- 1. Organogram of HSE Directorate MEPCO.**
- 2. HSE Consultant for MEPCO.**

With the permission of the Chair, agenda was presented by D.G (HR &Admin) / General Manager (CS). He intimated the Board that Health, Safety, Environment & Quality Assurance Committee has approved organogram of Safety Directorate and TORs for HSE Consultant for MEPCO. 



The Chairman HSE Committee informed the members that state of safety in company is in miserable condition. One of major reasons for this dismal status is absence of effective HSE organogram in MEPCO at HQ level and relevant staff is not available for effective audit / implementation of safety protocols in field formations. He briefed the members about proposed HSE Directorate structure with the request to approve the proposed structure so that recruitment or in-house placement process may be started immediately. He also briefed the members about necessity and TORs of HSE Consultant.

After due consideration, the members were of unanimous view that proposed HSE structure should be implemented and CEO should start process of placement of suitable officers/officials from internal resources against proposed positions. As far as, external recruitment and hiring of HSE Consultant is concerned, the same should be presented to Board with recommendations of HR & Nomination Committee.

The members resolved as follows.

### **Resolution**

**175-BOD-R30** **RESOLVED** that considering the recommendations of HSE&QA Committee of the Board, approval for proposed organogram for HSE Directorate is hereby accorded with the instructions to CEO to immediately start process of placement of suitable officers/officials from internal resources against proposed positions.

**f. Approval of extension in contract period of 145 nos. outsourced labor at MEPCO TRW engaged through contractor "M/S Muneer Hussain Bhutta, Multan".**


With the permission of the Chair, agenda was presented by General Manager (Op). He intimated the Board that matter regarding extension of contract period of 145 Nos. Skilled/Un-skilled outsourced labor engaged through M/S Muneer Hussain Bhutta w.e.f. 01.07.2021 on the same terms & conditions laid down in the contract agreement conveyed vide L.O.I. No.602-05 dated 10.04.2021 was presented to HR & Nomination Committee and the Committee has recommended the case to Board for its approval.

The members deliberated upon the issue and after due consideration endorsed the recommendations of HR & Nomination Committee. The members resolved as follows.

### **Resolution**

**175-BOD-R31** **RESOLVED** that considering the request of General Manager (Op), and recommendations of HR & Nomination Committee of the Board, approval for extension of contract period of 145 Nos. Skilled/Un-skilled outsourced labor engaged through M/S Muneer Hussain Bhutta w.e.f. 01.07.2021 on the same terms & conditions laid down in the contract agreement conveyed vide L.O.I. No.602-05 dated 10.04.2021 is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a. No material information has been withheld and the working paper represents all facts of the case.
- b. All legal and codal formalities have been complied with.
- c. There is no conflict of interest of any officer of the MEPCO.
- d. Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board of Directors, MEPCO.
- e. Concerned official / officer of MEPCO's management would be liable for any omission / misstatement of the facts and figures in the working papers. 



**g. Approval of issuance of 3<sup>rd</sup> year purchase order to M/s Unze Trading (Pvt) Ltd Lahore for manufacturing and supply of Spun Hollow PC Poles at MEPCO Owned PC Pole Plant Lodhran.**

With the permission of the Chair, agenda was presented by General Manager (Op). He intimated the Board that matter regarding issuance of 3<sup>rd</sup> year purchase order at the rates of 1<sup>st</sup> year purchase order with price adjustment as per Clause-19.1 of contract agreement for 14000-Nos. LT 31' @ Rs.11300/- , 14000-Nos. HT 36' @ Rs.14800/- and 2000-Nos. HT 45' @ Rs.27995/-, amounting to Rs. 493.026 million (including 17% GST) to M/S Unze Trading Pvt. Ltd. Lahore was presented to Procurement and Disposal Committee and the Committee has recommended the case for Board's approval.

The members deliberated upon the issue and after due consideration endorsed the recommendations of Procurement & Disposal Committee. The members resolved as follows.

**Resolution**

**175-BOD-R32 RESOLVED** that considering the request of General Manager (Op), and recommendations of Procurement & Disposal Committee of the Board, approval for issuance of 3<sup>rd</sup> year purchase order at the rates of 1<sup>st</sup> year purchase order with price adjustment as per Clause-19.1 of contract agreement for 14000-Nos. LT 31' @ Rs.11300/-, 14000-Nos. HT 36' @ Rs.14800/- and 2000-Nos. HT 45' @ Rs.27995/-, amounting to Rs. 493.026 million (including 17% GST) to M/S Unze Trading Pvt. Ltd. Lahore is hereby accorded.

The resolution is based on the following confirmations by the management of MEPCO.

- a. No material information has been withheld and the working paper represents all facts of the case.
- b. All legal and codal formalities have been complied with.
- c. That there is no conflict of interest of any member/Officer of the MEPCO.
- d. MEPCO has complied with the PPRA rules and procedures related to such procurement.
- e. Technical and financial evaluation of the bid submitted for the said procurement have been carried out correctly on the basis of true facts of each bid submitted by the bidders.
- f. Previously, there is no issue on supplier side from which this procurement is being made.
- g. There is no violation of SOPs of MEPCO for environmental and social safeguard.
- h. The procurement will be in accordance with the approved financial budget and procurement plan.
- i. Certified that the case has been checked by the sponsoring officer and is complete in all respect for consideration of Board of Directors, MEPCO.
- j. The recommendations of Bid Evaluation Committee are unconditional and no grievances have been received from any Bidder.
- k. Any misstatement of the facts and figures in the working paper would make MEPCO management liable for the consequences.

**The meeting ended with thanks to and from the chair.**

  
**(Engr. Sajid Yaqoob)**  
**Company Secretary MEPCO**