

MULTAN ELECTRIC POWER COMPANY

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Office of
The Company Secretary

No. 9514-36/Company Secy

Dated: 28-09-17

1. Mr. Khalid Masood Khan,
10-Green Lane, Zakaria Town
Bosan Road, Multan.
2. Engr: Muhammad Akram Chaudhry
Chief Executive Officer,
MEPCO Multan.
3. Mr. Zaffar Abbas
Joint Secretary (Transmission),
Room No. 235 Ministry of Water & Power,
Islamabad.
4. Muhammad Anwer Sheikh,
Joint Secretary (CF-II), Govt of Pakistan
Finance Division Islamabad.
5. Khawaja Muhammad Azam,
15-16 Ground Floor Muhammad Arcade,
LMQ Road, Multan.
6. Mian Zahid Pervaiz Marral,
14- Altaf Town Tariq Road Multan.
7. Mian Shahid Iqbal
Rehman Villa Bohar Gate, Bahawalpur
8. Mr. Asad Rehman Gillani
Secretary Energy, Govt of Punjab
8th Floor, EFU Building
Energy Department, Lahore.

Sub:- MINUTES OF 127th BOD MEETING.

Enclosed please find herewith Minutes of 127th BOD Meeting held on 17-09-2017 (Sunday) at 10:30 A.M in Room No. 211 NTDC Committee Room, WAPDA House Lahore for information and necessary action please.

DA/as above


COMPANY SECRETARY

Copy to:-

1. Finance Director, MEPCO Ltd Multan.
2. HR/Admn: Director MEPCO Ltd Multan.
3. General Manager/ Tech: Dir: MEPCO Ltd Multan.
4. General Manager (Op) Distn: MEPCO HQ Multan.
5. Chief Engineer/CS Director MEPCO Ltd Multan.
6. Chief Engineer (T&G) MEPCO Ltd Multan.
7. Chief Engineer (Development) HQ Multan.
8. Chief Engineer (Planning) HQ Multan.
9. DG (IS) MEPCO HQ Multan.
10. Project Director Construction MEPCO HQ Multan.
11. Manager (Security) / Transport MEPCO Multan.
12. Manager Internal Audit, MEPCO HQ Multan.
13. Manager (L&L) MEPCO HQ, Multan.
14. Manager (MM) MEPCO HQ Multan.
15. Dy: Manager (Public Relations) MEPCO HQ Multan.

For information & necessary action.

MULTAN ELECTRIC POWER COMPANY

MINUTES OF 127TH MEPCO B.O.D. MEETING, HELD ON 17.09.2017 (SUNDAY) AT 10:30 AM IN THE ROOM NO.211 NTDC COMMITTEE ROOM, WAPDA HOUSE, LAHORE

- | | |
|------------------------------|-------------------|
| 1. Mr. Khalid Masood Khan | Chairman |
| 2. Muhamad Akram Ch: | CEO/Director |
| 3. Mr. Zafar Abbas | Director |
| 4. Muhammad Anwer Sheikh | Director |
| 5. Khawaja Muhammad Azam | Director |
| 6. Mian. Zahid Pervez Marral | Director |
| 7. Mian Shahid Iqbal | Director |
| 8. Mr. Asad Rehman Gillani | Director |
| 9. Engr. Sajid Yaqoob | Company Secretary |

Following MEPCO officers attended the Meeting on call.

- Mr. Imtiaz Ahmed Jigri, Finance Director
- Engr: Shahid Hameed Chohan, Chief Engineer (Dev)
- Engr. Shahid Iqbal Ch., Chief Engineer (P&E)
- Engr. Ghulam Yaseen, Chief Engineer/CSD
- Muhammad Naeem Ullah HR & Admin Director.
- Engr. Sadiqullah Khan, Manager (MM)
- Engr. Abdul Aziz Niazi, Chief Engineer (O&M)

The Quorum was in order and the Meeting started with recitation from the Holy Quran and due permission from the chair.

AGENDA ITEM NO.1

Presentation by chief executive officer upon the Company's performance.

Muhammad Akram Ch: Chief Executive Officer gave a detailed presentation to the Board upon the Company's performance. While briefing the Board about the T&D line losses, he apprised the Board that monthly line losses for August, 2017 have been decreased by 0.8% as compared to August, 2016, whereas, progressive line losses upto August, 2017 have been decreased by 1.7% as compared to previous year. MEPCO has achieved 99% computed collection excluding increase in spill over and subsidy for the month of August, 2017 and 37,657 No. defective meters have been replaced against CP-90. All of 174 subdivisions have been converted on Mobile Meter Reading and 95% efficiency has been achieved for the month of August, 2017. While elaborating the detection charged and recovered during the first two months of current financial year, he apprised the Board that 22.90 MKWH units amounting to Rs. 271.58 M have been detected and 68.53 % of the charged amount has been recovered from the customers. Under new Ordinance, 822 cases were reported to Police department, out of which only 104 FIRs have been registered. He further informed that 360 No. cases are ripe for B-1 Category whereas; 99 No cases are ripe for B-2 category. 647 No. of distribution transformers have been damaged during 07/2017 and 08/2017 as compared to 924 No. in previous year. The system constraints of 12 No 11 KV feeders have been removed and work is in progress on 70 No feeders for removal of system constraints. The progress for removal of system constraints on transmission lines and power transformers is also under progress. The Members showed their satisfaction upon the overall progress of the Company and expressed their confidence that the Company will achieve its

targets and further improve its performance under the visionary leadership of Muhammad Akram Ch. During the course of discussion the Board instructed as follows;

1. The Board instructed to ensure public awareness regarding newly established Complaint Redressal Cell (CRC) at Gulgasht.
2. The Board desired to replace all the defective meters as sufficient stock is available and detail working should be carried out for CP-90 meters having age 6 months to 1 year and up to 3 years.
3. The Board emphasized to exert special efforts for improving the Mobile Meter Reading Efficiency of 62 sub divisions who have %age accuracy below 95%.
4. The Board desired that management should take up the matter with Police department to vigorously follow the lodged FIRs or reported cases against theft of electricity.

AGENDA ITEM NO.2

To review the compliance status of HR Committee, Procurement Committee, Audit Committee, Safety Committee's recommendations and Board's decisions.

i. Non-Compliance of directives of HR Committee Meeting held on 8.05.2017 and any other issues Report regarding attachment of Officers/Officials at MEPCO H/Q Multan.

The HR & Admin Director presented the report of Review Committee constituted to review the cases of attachment of officials at MEPCO H/Q to the Board. The Board discussed the matter at length. The Board instructed the HR & Admin Director to immediately issue transfer/posting orders of the officials/officers who are attached at MEPCO Head Quarter and having more than 3 years stay at Head Quarter and it should be ensured that staff should be posted as per job description and no official/officer should be posted against the post other than his/her job description. The Board further instructed to define the specialized jobs and a revised proposal in respect of specialized jobs should be submitted to the Board after vetting of the HR Committee. After detailed deliberation, the Board resolved as follows.

Decision

With above mentioned instructions the Board instructed the HR & Admin director to submit revised proposal in respect of specialized jobs to the Board after vetting of the HR Committee.

- ii. **Approval for creation of posts at newly up graded/converted from 66 kv to 132 kv grid station Chak 83/12-L under SS&T division Sahiwal (GSO Circle Shival).**
- iii. **Approval for creation of posts at newly constructed 132kv Grid Station Gelay Wall (Miran Pur) under SS&T Division Multan (GSO Circle Multan).**
- iv. **Approval for creation of posts at newly constructed 132kv grid station Kameer under SS&T division Sahiwal (GSO Circle Sahiwal).**
- v. **Approval for creation of posts at newly constructed 132kv grid station Maan Kot under SS&T division Multan (GSO Circle Multan).**

The proposal/policy for creation of posts at newly constructed/ upgraded grid stations was presented the Board. The Board discussed the report at length and resolved as follows.

Decision

The Board desired that staff of all grid stations should be regularized as per criteria/yardstick proposed by the Committee and submit the progress in next Board meeting.

- vi. **Approval for transfer/posting of MEPCO Employees before completion of mandatory stay & attachment.**

The proposed transfer/posting policy was presented to the Board for its consideration. After due consideration the Board resolved as follows.

Decision

The Board instructed the HR & Admin Director to present the report to the Board after vetting of HR Committee.

- vii **To reconsider the case regarding grant of 04 x advance increments to the officers who have been initially appointed on the basis of MBA / Master Degree in management sciences.**

The report was presented to the Board for its consideration. After due consideration the Board resolved

as follows.

Decision

The Board instructed the HR & Admin Director to present the report to the Board after vetting of HR Committee.

viii. Deliberation upon request for payment of salaries w.e.f. 15.03.2013 in respect of Muhammad Irfan Zafar Awan AM (Computer) MCC Multan.

The Board was apprised that on the instructions of the HR Committee, the matter was taken up with CEO GENCO-III regarding issuance of NOC in order to regularize the absorption of Muhammad Irfan Zafar Awan AM (Computer) MCC or taking him back on duty in GENCO-III. CEO GENCO-III has intimated that the matter is still subjudice Lahore High Court Multan Bench. However, CEO GENCO-III has not intimated about depositing of his monthly salaries in Lahore High Court Multan Bench despite of 5 reminders.

Decision

The Board instructed the HR & Admin Director to pursue the matter and submit any progress achieved in next meeting.

ix. Approval for SOP regarding grant of permission to get admission for higher studies for MEPCO officers / officials.

The report was presented to the Board for its consideration. After due discussion, the Board resolved as follows.

Decision

The Board instructed the HR & Admin Director to present the report to the Board after vetting of HR Committee.

x. Approval for Media Partnership with WASEB TV.

The proposed draft EOI was present to the Board for its consideration. The Board after due deliberation resolved as follows.

Decision

The Board instructed the HR & Admin Director to explore the possibility of engaging other companies including media for advertisement and submit a comprehensive proposal to the Board after vetting of the HR Committee.


xi. Approval for grant of extension in relaxation of mandatory promotion training courses for the purpose of time scale up-gradation to MEPCO employees who have already passed DPE (BPS-1 to 16).

The Board was apprised that about 880 officials of various categories are awaiting for Departmental Promotion Training who have passed DPE, having 10 years service and are otherwise eligible for Time Scale Up-gradation. As per information received from Deputy Manager (Training) RTC, it is not feasible to increase the number of courses at RTC/participants due to accommodation at one time. Besides this, there is also acute shortage of class rooms, furniture and there seems no possibility of enhancement of training facilities in very near future. The Board after due discussion did not agree with the observations and instructed the HR & Admin Director to devise a mechanism for enhancement of training facilities.

Decision

The Board instructed the HR & Admin Director to prepare a mechanism for enhancement of training facilities at training centers and present the same to the Board after vetting of the HR Committee.

xii. Approval of revision of present Organization Structure/yarstick of MEPCO.

The Board was apprised that on the instructions of HR Committee, revision of organizational structure is under process keeping in view the new technologies being introduced, out sourcing of some jobs and financial health of the company. The said revision will be completed in due course of time under the guidance of Mr. Khalid Masood Khan. 

Decision

The Board instructed the HR & Admin Director to complete the revision of present organizational structure on war footing basis and present the same to the Board after vetting of the HR Committee.

xiii. Approval for recruitment of Chief Internal Auditor in MEPCO.

The Board was apprised that interview process was conducted by the HR Committee. However, the Committee also recommended to fix the period of contract as 3 years in the advertisement which should be further extendable on satisfactory performance instead of 1 year. After due diligence, the HR Committee has recommended to re-advertise the post of Chief Internal Auditor.

Decision

The Board advised the HR & Admin Director to re-advertise the post of Chief Internal Auditor as per recommendations of the HR Committee.

a) NON COMPLIANCE OF PROCUREMENT COMMITTEE MEETINGS.

i. Approval for MOU for Construction of new 132 KV independent Grid Station by PIEDMC for R.Y Khan Industrial Estate, R.Y Khan for 50 MW Load.

The Chief Engineer (P&E) apprised the Board that after having detailed discussion with legal, CSD and PD (GSC) the case has been presented to the Board in its last meeting and the Board has accorded its approval. The Board showed its satisfaction upon the compliance.

ii. Approval of proposal for out sourcing of 11kv Thatha Gabolan feeder.

The Chief Engineer/CSD apprised the Board that the case will be presented in upcoming Procurement Committee Meeting. The Board discussed the concept and different features of out sourcing of 11 kv feeder and after due consideration resolved as follows.

Decision

The Board instructed the Chief Engineer/CSD to explore other possibilities of out sourcing of 11 kv feeders and prepare a workable comprehensive proposal for Board's consideration/approval after vetting of the Procurement Committee.

iii. Approval for procurement of new Cranes and Bucket Cranes.

The HR & Admin Director apprised the Board that the case is under process which will be completed in due course of time.

Decision

The Board desired to complete the process at earliest and present the progress in next meeting after vetting of the Procurement Committee.

b) NON- COMPLIANCE OF AUDIT COMMITTEE MEETINGS.

i. Approval for write off Rs: 310250/- Involved in Draft Para No.177/99 based on Advance Para No.1326 for the year, 1998-99.

ii. Presentation by Manager (Internal Audit).

iii. Approval to write off an amount of Rs. 55,86,914/- on account of shortage of material against Late Mr. Ghulam Dastagir LFM-I (Late).

The Board was apprised the above mentioned cases will be presented to the Audit Committee in its next meeting and the same will be presented to the Board with the recommendations of the Audit Committee.

Decision

The Board instructed the Chief Engineer (O&M), Manager Internal Audit and PD (Const:) to present the cases to the Audit Committee in its upcoming meeting.

c) NON- COMPLIANCE OF SAFETY COMMITTEE MEETING.

The Chief Engineer (O&M) apprised the Board that as per decision of the Board, necessary orders have been issued to the lower formations for compliance and the instructions issued by the Safety Committee of the Board are being complied. The Board showed its satisfaction upon the compliance of the decision of the Board.

Decision

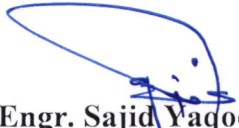
The Board instructed to present detailed compliance upon the instructions of the Safety Committee in its upcoming meeting.

Agenda Item No. 3

Any other points with the permission of the chair.

- a) During the course of discussion, the Board advised the Company Secretary to carry out the necessary working for moving to electronic/paperless meetings on the analogy of GEPCO & NTDC.
- b) The Board instructed the Chief Engineer (Development) to formulate the Black listing policy on the analogy of NTDC.

The Meeting concluded with thanks to and from the Chair.


(Engr. Sajid Yaqoob)
Company Secretary MEPCO